



Endeavor College Prep Board Meeting Minutes - APPROVED

Wednesday, September 12, 2018 6:30 p.m.

1263 S. Soto St. Los Angeles, CA 90023

Board Members:	Present	Absent
Mr. Brandon Ammann	X	
Mr. Jorge Cham	X	
Ms. Michelle Cheang	X	
Mr. Emilio Gonzalez	X	
Ms. Lida Jennings		X
Ms. Leticia Ochoa	X	
Mr. Manuel Romero	X	
Mr. Todd Sugimoto	X	
Quorum	Yes	

Non-Board Members in attendance:

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- Mr. Edward Morris (Executive Director)
 - Ms. Carol Caro (Office Manager)
 - Dr. Harris Luu (Assistant Principal)
 - Mr. Sam Dolcine (Talent Manager)

Description	
6:37 p.m.	<p>Call to Order E. Gonzalez called a meeting of the board of directors of Endeavor College Prep Charter School to order at 6:37 p.m.</p> <p>Approval of Agenda B. Ammann made a motion to approve the agenda as amended, including:</p> <ul style="list-style-type: none"> • Moving approval of all contracts to next meeting, including: <ol style="list-style-type: none"> 1. PUC Induction MOU 2. Bank Signature Authorization 3. Roofing Contract 4. TFA Agreement

	<ul style="list-style-type: none"> • Moving the approval of the Employee Handbook to the next meeting • Moving the approval of the Fiscal Policies to the next meeting • Moving the Election of new board member up after Public Comment <p>E. Gonzalez seconded the motion. Yes: B. Ammann, J. Cham, M. Cheang, E. Gonzalez, L. Ochoa, M. Romero, T. Sugimoto</p> <p>Public Comment – Dr. Bowe, 5th grade teacher spoke on the progress ECP has had in regards to teacher support.</p> <p>Election of new Board member (Action Item) Board members shared impressions around Board candidate J. Lee based on interviews and phone calls. E. Gonzalez and B. Ammann both recommended him and shared that he’d be a great addition to the ECP Board.</p> <p>E. Gonzalez moved to approve the addition of new Board member.</p> <p>B. Ammann seconded the motion.</p> <p>Yes: B. Ammann, J. Cham, M. Cheang, E. Gonzalez, L. Ochoa, M. Romero, T. Sugimoto</p> <p>Staff Report – S. Dolcine presented data around exit interviews and the reasons why staff was leaving ECP.</p>
	<p>Consent Agenda Items All items on the consent are sent to all board members and reviewed in advance of the meeting.</p> <p>E. Gonzalez made a motion to approve the following items on the consent agenda including:</p> <ul style="list-style-type: none"> • Approving August Regular Meeting Minutes • Approving August Special Meeting Minutes <p>B. Ammann seconded the motion.</p> <p>Yes: B. Ammann, J. Cham, M. Cheang, E. Gonzalez, L. Ochoa, M. Romero, T. Sugimoto Abstain: J. Lee</p>
	<p>Finance M. Johnston shared our financials with the board and updated them on our current budget. M. Johnston also shared the financials in the LAUSD format.</p> <p>L. Ochoa moved to approve the 17-18 Unaudited Actuals B. Ammann seconded the motion.</p> <p>Yes: B. Ammann, J. Cham, M. Cheang, E. Gonzalez, L. Ochoa, M. Romero, T. Sugimoto</p>
	<p>Board Chair Report E. Gonzalez shared with the board information on Board on Track – a system that offers trainings and resources to board committees to help them execute their role efficiently.</p>

	Board is interested and requested a trial.
	<p>Principal’s Report</p> <p>H. Luu shared current data with the board around student achievement gaps and communicated the plan in place to help students who were behind.</p>
	<p>School Director’s Report</p> <p>E. Morris shared some highlights and challenges with the board including enrollment numbers being our greatest concern as of now and the improvement around student culture.</p>
	<p>Governance</p> <p>E. Morris shared the new template for our Governance Dashboard where we will begin to keep track of board members participation.</p> <p>E. Morris offered a Brown Act Training to our members and explained logistics around meetings and posting expectations.</p> <p>E. Morris shared his progress with the Renewal Process and shared tasks members need to complete, including a Board Member Questionnaire and updating their Resumes.</p> <p>E. Morris asked the board to approve the Board Resolution that identifies the Executive Director, Principal, and Financial Manager for ECP.</p> <p>E. Gonzalez made a motion to approve the Board Resolution.</p> <p>B. Ammann seconded the motion.</p> <p>Yes: B. Ammann, J. Cham, M. Cheang, E. Gonzalez, L. Ochoa, M. Romero, T. Sugimoto</p>
	<p>Closed Session – Discussion of Executive Director’s Evaluation</p> <p>E. Gonzalez motioned to move into closed session.</p> <p>B. Ammann seconded the motion.</p> <p>Yes: B. Ammann, M. Cheang, E. Gonzalez, L. Ochoa, M. Romero, T. Sugimoto</p>
	<p>Adjourn</p> <p>E. Gonzalez moved to adjourn the meeting.</p> <p>L. Ochoa seconded the motion.</p> <p>Yes: B. Ammann, J. Cham, M. Cheang, E. Gonzalez, L. Ochoa, M. Romero, T. Sugimoto</p>