

Meeting to order by Fabila Romo at 8:17 am.

Previous minutes read by Rachel Soskin/Jorge Gonzalez. Motion to approve by Liliana. Seconded by Fabiola Romo.

1. ELD Workshop Planning Ideas

- What is reclassification
- Why is reclassification the goal
- When is the ELPAC test and when is the CAASPP test
- How can you help your student at the house
- 6-8 Workshop in ELD - breakdown the practice test and show them how to take each section; show the reclassification grid and go through how to reclassify and why it is important to reclassify
- How Designated ELD works (not affecting class time, built into the schedule, all students in the building have differentiated/small group work during this time)
- What is the school doing to help students to reclassify
- Explain the steps to reclassification and what is the process
- When/what are the dates for reclassification?
- Progress monitoring for 4 years and what it is it
- Last year, there was a training on the test, but it was boring, what can we do? We need to cover the test because then parents don't know what to cover at home with students
- Provide contact information for who manages the program at the end of the workshop

2. Date and time for workshop and how to get parents to come

- Can we make it mandatory?
- Can we send home a notification? Yes, we can send a notification home with information about the test and reclassification, but also hold the workshop
- Parents who receive a letter do not always pay attention to it - can we make it more serious with a text following? Yes, we can send an auto-dial text message with information about the meeting and its importance about the exam and reclassification
- Can it just go to parents of ELs? Yes, we already have a list prepared and Jorge will use it to send the message
- Some parents don't even know what reclassification is or that it is a goal for EL students, what will we do? We will provide this information in the workshop
- Do not host the meeting on a Wednesday please; have 2 training options - 1 in the morning (8:15am-9:15am) and 1 in the afternoon (around 4 pm-5pm); Tuesday is preferable
- Give away incentives to get parents to attend (sweater, t-shirt, etc.)
- Have a certificate of completion at the end of the workshop and take a picture of families to share on social media and create awareness; have a workshop

passport and when collect a certain amount get something (ie. Gold level, Silver level)

- Why can we send a letter but not divide the list amongst parents to call?
Confidentiality of information rules prevent us from allowing parents to call just ELs
- Students were being pulled from History and Science and it is not okay for them to be pulled from this time. - This is not happening, ELs are only pulled during Designated ELD or Differentiated Time

3. Auto-dial message development

Meeting ended by Fabiola Romo at 9:00am